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STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD

**A G E N D A**

**GENERAL MEETING**

Holiday Inn Express Hotel & Suites  
Panion A Room  
1350 North Fourth Street  
San Jose, California 95112  
(408) 467-1789

September 6, 2001

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, you may want to attend.

1. **8:30 a.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Approval of the Minutes from the June 12, 2001, General and Special meetings, and the June 26, 2001, Special meeting.**
4. **Presentation of Resolution to Joseph D. Putnam, former Dealer member.**
5. **Status report concerning manufacturer and distributor compliance with the Board's request that statutorily mandated notices, schedules, or formulas be filed with the Board (Vehicle Code sections 3064, 3065, and 11713.3(o)) - Administration Committee.**
6. **Consideration of a revised document request policy - Administration Committee.**
7. **Consideration of making electronic-mailing list permanent - Administration Committee.**

8. **Consideration of adding a Staff Counsel III (Specialist) position to the Legal and Case Management Division - Administration Committee.**
9. **Status report concerning collection of the data necessary to calculate the annual Board fee (13 CCR § 553.10) - Fiscal Committee.**
10. **Status report concerning the Board's financial condition through the 4<sup>th</sup> quarter of fiscal year 2000-2001 - Fiscal Committee.**
11. **Status report on *New Motor Vehicle Board Dispute Resolution, A Guide for Administrative Law Judges and Others* which may be used in preparing orders, proposed decisions/rulings, case summaries, and the like - Policy and Procedure Committee.**
12. **Consideration of updated *Guide to the New Motor Vehicle Board* - Policy and Procedure Committee.**
13. **Consideration of manufacturer requests for waiver of the annual Board fee - Policy and Procedure Committee.**
14. **Consideration of an *Informational Guide for Manufacturers and Distributors* which outlines their obligations to provide notices, schedules, and formulas mandated by the California Vehicle Code and Civil Code to the New Motor Vehicle Board and/or impacted dealers - Policy and Procedure Committee.**
15. **Status report on whether the one-year period for temporary factory ownership or operation of a dealership within the relevant market area of a dealer of the same line-make commences when the ownership occurred even if that was prior to the effective date of the statute or on or after January 1, 2001 - Policy and Procedure Committee.**
16. **Discussion concerning pending Legislation - Policy and Procedure Committee.**
  - a. **Bills that impact the Board.**
    - (1) Senate Bill 774.
    - (2) House of Representatives Bill 1296.
  - b. **Bills of general interest.**
    - (1) Senate Bill 91.
    - (2) Senate Bill 481.

**17. Executive Director's Report.**

- a. Administrative Matters.
- b. Status of Protests.
- c. Status of Petitions.
- d. Status of Appeals.
- e. Judicial Review.
- 6. Notices Filed Pursuant to Vehicle Code Sections 3060 and 3062.
- g. Other.

**18. Closed Executive Session.**

Pursuant to Government Code section 11126(a)(1), the Board shall convene in a closed Executive Session.

**Consideration of the General Counsel nominee - Executive Committee.**

**19. Open Session.**

**20. Adjournment.**